



PROVIDER ALERT

ESSENTIAL COMPONENTS FOR PARTICIPATION IN THE PUBLIC BEHAVIORAL HEALTH SYSTEM

MAY 31, 2018

Providers participating in the Public Behavioral Health System (PBHS) are reminded under the *Provider Agreement for Participation in Maryland Medical Assistance Program* and specifically COMAR 10.09.36.03 “to participate in the Program, the provider shall allow the Department or its agents to conduct unannounced on-site inspections of any and all provider locations”. Specifically, COMAR 10.09.59.03 and 10.09.80.03 require providers “to maintain adequate documentation of each contact with a participant; providers shall make the documentation available as requested to the following: the Department, ASO, Core Service Agency, Local Addictions Authority, Office of Inspector General of the Department, and Office of the Attorney General Medicaid Fraud Control Unit”. Furthermore, COMAR 10.63.01.05 states “the Department or its designees may make announced or unannounced visits to inspect a program to investigate a complaint. The Department or its designees may inspect and copy records, including, but not limited to: financial records, treatment records, and service records.”

Participation in the PBHS requires providers “to notify the Department within **five (5) working days** of a change in corporate entity, servicing locations, mailing address or addition to or removal of practitioners or any other information pertinent to the receipt of Department funds” (*Provider Agreement for Participation in Maryland Medical Assistance Program*). Providers are encouraged to go online and update their demographic information by following these steps:

1. If you have not already, sign up at <https://eprep.health.maryland.gov/sso/login.do>
2. Select the Application Tab
3. Select the "Create Application" button
4. Select the option "I want to make changes to my account"
5. Follow the prompts to update information

Provider Alerts can be viewed online by clicking on the following link:
http://maryland.beaconhealthoptions.com/provider/prv_alerts.html.

Provider Alerts typically published to the website within 10 business days.

See what's happening on our social sites

