



## PROVIDER ALERT

### ESSENTIAL INFORMATION: BILLING AND CLAIMS COMPANION GUIDES

DECEMBER 16, 2019

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This alert contains links to the companion guides for submitting professional and institutional claims, as well the billing appendix to Optum Maryland's Provider Manual. These guides should detail the procedures and steps for submitting and receiving payment on a claim to Optum after the ASO transition. The [ASO transition website](#) will house these documents until the formal transition on January 1st.

- [Optum Billing Appendix](#)
- [Optum Claims Submission Companion Guide-Institutional](#)
- [Optum Claims Submission Companion Guide-Professional](#)

For additional questions about the content of these guides, please reach out to Optum's Provider Relations team at [marylandproviderrelations@optum.com](mailto:marylandproviderrelations@optum.com)

#### **Important Reminders:**

- Please also review the **updated training schedule** on the [ASO website](#) to register for training that will specifically walk through billing.
- Please direct transition-related questions to [mdh.bhasotransition@maryland.gov](mailto:mdh.bhasotransition@maryland.gov).
- The Maryland Department of Health regularly updates transition information on the ASO Transition webpage - <https://mmcp.health.maryland.gov/Pages/Administrative-Service-Organization-Transition-Information-.aspx> including the latest Frequently Asked Questions (FAQs).

[http://maryland.beaconhealthoptions.com/provider/prv\\_alerts.html](http://maryland.beaconhealthoptions.com/provider/prv_alerts.html).

Provider Alerts typically published to the website within 10 business days.

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