

PROVIDER ALERT

Authorization End-Dating Functionality

January 11, 2023

Target Audience: All Behavioral Health Providers

The Outpatient Discharge/End Date Change Request form will be removed from the Incedo Provider Portal (IPP), effective **January 31, 2023**. As of this date, providers must use the authorization/end-dating functionality in the IPP as outlined in [this](#) provider alert dated October 20, 2022.

When entering end date/discharge information, please follow these guidelines:

- **For Outpatient services:**
 - Enter the date on which you want the authorization to be ended. The discharge date is the same date. For level 1 Outpatient services, that is all that is required.
- **Higher levels of Outpatient services** (PHP, IOP, etc.):
 - It is best for providers to complete the Clinical Discharge form ***in addition to*** entering the discharge using the functionality described above.
 - Completing the Clinical Discharge form will provide Optum with important clinical/follow up information.
- **For all residential services** (e.g., Inpatient, Residential Treatment Centers, Residential Crisis, Substance Use Disorder Residential):
 - Please enter the date of the last night the patient's "head was in the bed." This will be the day before the day the patient actually left the facility.
 - Providers should also complete the Clinical Discharge form to provide Optum with important clinical/follow up information.
- **Provider types MC, 32, 34, and 50** who bill the discharge code 90889, may also request authorization for this code using the *MH/SUD Outpatient Discharge* authorization plan.
- **Provider types 01, 06, and 07** who bill the discharge code 0929, may also request authorization for this code using the *MH/SUD Outpatient Discharge* authorization plan.

The next training on Authorization/Service Request which will include the updates under this alert for using end-date functionality will be held on Thursday, January 12, 2023, at 10:00-11:30 a.m., EST.

- Please click [here](#) to register for this training. There are also recorded training sessions [here](#).

If you have questions about the information contained in this alert, please contact Optum Maryland customer service at 1-800-888-1965.

Thank you,

Optum Maryland Team